

Holiday Classes - Terms & Conditions

REGISTERED PROGRAMME

Fees are non-refundable.

When you register, you commit to attending the programme. Payment will be required unless you notify your withdrawal to Lynda McAndrew at least two working days before the programme runs. Withdrawal will not be accepted on the day of the programme (even if your child is sick). You will still be charged if you don't attend.

A parent or caregiver must remain with their preschooler at all times while attending our preschool programmes.

For any queries please contact Lynda McAndrew on 04 237 3556 or email lynda.mcandrew@porirua.govt.nz

Payment: you can pay at Te Rauparaha Arena reception desk, phone/email us your visa card details or by internet banking: Westpac Porirua 03 0547 0240008 00 ref child's name+surname

Baby Gym - Terms & Conditions

REGISTERED PROGRAMME

Fees are non-refundable.

When you register, you commit to attending the programme. Payment will be required unless you notify your withdrawal to Lynda McAndrew (details below) at least two working days (Monday-Friday) before the programme runs. Withdrawal will not be accepted on the day of the programme (even if your child is sick). You will still be charged if you don't attend.

A parent or caregiver must remain with their preschooler at all times while attending our preschool programmes.

For any queries please contact Lynda McAndrew on 04 237 3556 or email lynda.mcandrew@porirua.govt.nz

Payment: you can pay at Te Rauparaha Arena reception desk, phone/email us your visa card details or by internet banking: Westpac Porirua 03 0547 0240008 00 ref child's name+surname/BabyGym

Payment is required before classes begin.

TE RAUPARAHA
ARENA

Parent/Caregiver Guide to Preschool Programmes

Welcome to Preschool Programmes here at Te Rauparaha Arena. We are pleased you have chosen to join us and hope you and your child(ren) have a great time.

In our programmes we hope your child will challenge themselves and engage in physical activity, social interaction and, most importantly, have fun!

We ask that for your child's enjoyment, yours and others participating, you take the time to read this guide so that everyone enjoys the safe, nurturing, educational, socialising environment we aim to create.

Our programmes require parent/caregiver involvement the entire time. We ask that you participate fully with your child(ren), encourage them to join in and participate, listen to instructions, keep the environment safe (for themselves and others) and don't disrupt the general flow of the programme. We need your full involvement. Your children are your responsibility – our instructors are there to facilitate the programme.

Payment

Payment to be made at reception desk before entry – you will be provided with an entry card – this card is to be placed in our entry box upon arrival to the gymnasium. If you are late and the programme has started, we ask for your honesty and to put the card in the entry box – this sits on the administration table.

Photos & videos

It is fine for you to take photos or short videos of YOUR child, but it's vital you don't take photos or videos with other children in them. This is essential to respect everyone's rights to privacy.

Involvement

We encourage parent/caregiver participation with instructional and free play. Please supervise your child(ren) throughout the class. We encourage you to leave your cellphone in your bag and be actively involved in the programme. Some of the equipment needs supervision while the children are exploring and challenging themselves (such as Volleyball Stand Jump, hanging on bars – please be in attendance at the equipment with your child). If your child moves setup equipment, please readjust it back and speak with them regarding refraining from doing this for safety reasons.

Equipment

We share the space with a gymnastic club and some equipment is not safe for preschoolers. Equipment against walls, trampolines and anything under trampolines are not to be used. The bars can be used – as long as child is supervised by an adult, however, please don't let children climb the wire/chain as this is not a safe practice. The rings/swing can only be used during free time and the instructor will get this ready.

Winter flu/bugs

If you or your child has flu symptoms or a bug, please stay away from our programmes to avoid spreading it to others. We welcome your return when you are fit and well.

If your child needs tissues, please help yourself from our administration table. There's also hand sanitizer for your use upon entry and exit to help keep bugs/flu away.

Nappies

Please do not change nappies in the gymnasium – there are facilities in our ladies and men's toilets.

Drink/food

No drinks or food in the gymnasium. If your child wishes to eat or drink, please take them to the hallway. This also relates to adults – no hot drinks in stadium.

Shoes/socks

If your child is wearing hard-soled shoes, please take these off to protect the gym equipment. Please note we advise that all shoes, socks, tights should be taken off – children can judge their footing better and avoid slipping over on polished floors.

Holiday classes

We run programmes over the school holidays – these require registration as we need plan for numbers in advance. There are terms and conditions for these programmes on the next page.

Programmed classes

We run Baby Gym classes – these are by registration and numbers per class are limited. There are terms and conditions for these programmes on the next page.

EXIT Doorways

Please do not place your gear or prams in front of EXIT doorways.

Safety at entry doors

The doors to the stadium are closed while our programmes are running. When open, our instructors are at the doors to welcome and farewell clients. If you need to leave please make sure no children other than your own leave with you. Do not open the doors otherwise – the instructors will take control of this.

If you leave to use the bathroom or take a call please take your child/ren with you, as they are your own responsibility. As with our other guidelines, this is for safety reasons.

Email and/or MTEXT service

If you would like to have our newsletter emailed to you each term, please email your email address to us.

We also have a MTEXT service and will advise/remind you of important issues – provide your Name/Surname and mobile number in an email to us.

If you have any concerns please feel free to chat with an Instructor. Alternatively please feel free to contact Lynda McAndrew 04 237 3556 or through our direct email lyndamcandrew@porirua.govt.nz